

Aaron Stevenson

From: Turnbull, Christopher R. (CHRIS) <crtturnbull@carilionclinic.org>
Sent: Tuesday, December 5, 2023 2:16 PM
To: police@eternalvigilance.net
Subject: RE: FOIA request for records

Dear Mr. Stevenson:

This email is in response to your email of November 26, 2023, wherein you requested certain records pursuant to the Virginia Freedom of Information Act ("VFOIA").

We have now had an opportunity to review your request in more detail to determine what will be required to respond. Portions of the requested records contain information that is exempt from disclosure under various provisions of the VFOIA, and will therefore require review and redaction. Based on the volume of records that must be reviewed and redacted, Carilion Clinic's best estimate is that it will incur approximately \$450.00 in reimbursable costs in responding to your VFOIA request. Carilion Clinic is not in a position to waive recovery of these costs.

Accordingly, in accordance with the provisions of Virginia Code § 2.2-3704(H), because the cost for producing the requested records will exceed \$200.00, **Carilion Clinic will not process the request further unless you pay a deposit of \$225.00.** If you choose to pay this amount the deposit will be credited against the final cost of supplying the requested records.

In accordance with Virginia Code § 2.2-3704(H), if you would like Carilion Clinic to continue to process your request, please forward a cashier's check, payable to Carilion Medical Center, in the amount of \$225.00, which amount will serve as a deposit, to the following address:

Carilion Clinic
Office of Corporate Counsel
Attention: General Counsel
213 S. Jefferson Street, Suite 1600
Roanoke, VA 24011

Once such deposit is received, Carilion Clinic will continue to process your request.

If you desire to narrow your request, Carilion Clinic will be pleased to consider an amended request. In the meantime, pursuant to Virginia Code § 2.2-3704(H), the period within which Carilion Clinic is required to respond to your VFOIA request "shall be tolled for the amount of time that elapses between notice of the advance determination and the response of the requester."

Lastly, because it has not carefully reviewed the records responsive to your VFOIA request, Carilion Clinic cannot at this time specifically identify all exemptions from disclosure that may be applicable, and it therefore reserves the right to rely on any exemption from disclosure set forth in the Virginia Code which it determines is applicable to a particular record.

If you have any questions, please let me know.

Chris

Christopher (Chris) R. Turnbull, MS, APR, CBCP
FOIA Officer

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www.CarilionClinic.org

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Our mission: Improve the health of the communities we serve.

From: Aaron Stevenson <police@eternalvigilance.net>
Sent: Sunday, November 26, 2023 6:05 PM
To: Watkins, Edmund K. <EKWatkins@carilionclinic.org>
Subject: FOIA request for records

Pursuant to the Virginia Freedom of Information Act (Virginia Code §2.2-3700 et seq.), I request the policy manual of the Carilion Police Department.

If the requested records exist in electronic form, I ask that they be supplied in that format to this e-mail address. I ask that all fees for this request be waived, because the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of a law enforcement organization. If you intend to impose any fees, I ask that you supply a cost estimate prior to the production of any records.

Sincerely,
Aaron Stevenson
Vinton, VA

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